



## PES 2025 Poster Presentation Guidelines

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### Formatting Your Poster

- Keep text **concise** with brief captions—your poster should be self-explanatory, allowing you to engage in discussion during the session.
- **Layout:** Posters must be **landscape (horizontal) format**.
- **Title & Authors:** Display the title and all authors at the top in large, clear text.
- **Readability:** Ensure all content is readable from at least three feet away.
- Use a font size of at least **22 pt (3/8" high)** for clarity.
- **Bold text** is recommended for improved legibility.
- Use **dark text** (preferably block-style) on a light background (white is recommended).
- **Guide the viewer** using arrows, numbers, or other markers to indicate the preferred reading sequence.
- Charts, drawings, and illustrations should be **clear and professional**, similar to PowerPoint slide graphics.
- **Photographs:** Use images with a **matte or dull finish** to reduce glare.
- **Contact Information:** Clearly print **one email address** on your poster so attendees can reach out if you are unavailable. If you prefer not to use your own email, list an alternative contact.

### Commercial Material Policy

- PES aims to **minimize commercial bias** in poster presentations. Posters should **not** contain:
  - Commercial logos, company names, or proprietary drug/brand names.
  - Only **cooperative group, hospital, and non-profit organization logos** are permitted.

### Abstract Publication

- Your abstract will be published **exactly as submitted** in the journal *Hormone Research in Paediatrics* and in the **conference Whova app**. Edits cannot be made after submission.

## Printing & Display Guidelines

- **Maximum Poster Size: 47 inches high x 95 inches wide** (120 cm x 240 cm). Posters must not exceed this size.
- **Format: Landscape (horizontal) orientation only.**
- **Poster Materials:** Posters may be printed as **one large sheet (rollup) or in sections.**
  - Avoid mounting illustrations on heavy cardboard, as they may be difficult to secure.
- **Charts & Graphics:** Ensure charts, graphs, and images are **high-quality and easy to read.**
- **Photographs:** Use **matte or dull-finish photos** to prevent glare.

## During the Meeting

- The **presenting author (or a designated representative) must be present** during the assigned poster session.
- Check your **poster number and session date** in your notification email.
- **Pushpins** will be provided onsite for hanging posters.
- **Do NOT use** glue, tape, paint, or staples on the poster boards.
- **Handouts:** You may provide printed copies of your poster for distribution. You are responsible for all printing and distribution.
- **Poster Removal:** Posters must be taken down at the end of your scheduled session.

## Poster Hanging & Removal Schedule

Session	Date	Hanging Time	Removal Time
Poster Session 1	Thursday, May 15	12:00 - 5:00 PM	8:30 PM
Poster Session 2	Friday, May 16	8:00 - 10:45 AM	2:30 PM
Poster Session 3	Saturday, May 17	8:00 - 10:45 AM	2:30 PM

**Important:** If your poster is not removed by the designated time, it will be placed in an unchecked **Poster Reclaim Bin** and discarded at the conclusion of the meeting.

For any questions, please contact [info@pedsendo.org](mailto:info@pedsendo.org).

We look forward to your participation in PES 2025!